

**Town of Jackson Town Board Meeting
June 5, 2013**

<These minutes are subject to Town Board approval>

The Town Board of the Town of Jackson met on June 5, 2013 for the monthly meeting at the Town Hall.

Members Present:

- Supervisor Alan Brown
- Councilman Roger Meyer
- Councilman Carol Rich
- Councilman Edward Rouse

Others Present:

- Highway Superintendent Sean Carney
- Planning Board Chair Noel Hanf
- Budget Officer Donna Nolan
- Town Clerk Tammy Skellie-Gilbert

Also present:

- Matthew Asinger
 - Kathy Byrnes
 - George Covell
 - Sharon Dunn
- Richard Farrell, The Eagle
 - Dale Maynard
 - Lewis Steele
- (Others were present who didn't sign-in)

RESOLUTION NO. 29-13

Approval of minutes 5/1/13

Resolution by Councilman Meyer
Seconded by Councilman Rouse
And passed by all board members, 4-0

RESOLVED, that the minutes of the regular Town Board meeting on May 1, 2013 be approved and accepted with corrections.

RESOLUTION NO. 30-13

Approval of Town Clerk & Supervisor Reports

Resolution by Councilman Rouse
Seconded by Councilman Meyer
And passed by all board members, 4-0

RESOLVED, that the Town Clerk and Supervisor Report for May 2013 be approved as follows:

Town Clerk Fees to Town	\$4,243.48
Supervisor Receipts	\$16,139.00
Supervisor Disbursements	\$37,577.87

REPORTS

Highway – The highway department has completed the following: paving 6000 ft. of Content Farm Road plus a tiny portion of McMillan Road (to reduce the potholes turning onto State Route 22); minimal storm clean up; safety training; and installing the water pump. The Highway Supt. attended highway school. There is concern that the school will be discontinued. Supt. Carney would like to see the Town write a letter supporting the continuation of this training program.

Several residents were in attendance to ask about road paving concerns.

1. One individual asked about paving Colfax Road starting at State Route 22. Supt. Carney stated he plans to re-surface Colfax next summer but that there's a lot of preparation to be completed this summer.
2. Three other residents stated that they do not want the west side of Kenyon Hill Road paved. They felt increase it will traffic, decrease safety and negatively impact the creek next to one property. Several other residents as well as the majority of the board were in support of paving the road citing that it makes winter road maintenance easier, decreases dirt going to the shoulders and decreases the cost of year-round maintenance.

Planning Board – The Planning Board currently has no applications, but continues to work on the comprehensive plan.

OLD BUSINESS

Workplace Violence Prevention Policy – Prior to the next meeting, Supt. Carney will verify the difference between “policy” and “policy statement” with regards to the Workplace Violence Policy.

Town wide Picnic – Councilman Rich suggested the Town Board purchase the tableware and beverages for the picnic. She'll determine a cost and let the group know. The Town Clerk has included notices about the picnic in mailings (such as dog license renewals). It was also requested that there be no politics at the picnic.

Verizon – The Verizon lawsuit is still not settled.

Website – Jean McLenithan believes the website will be finished by early August.

NEW BUSINESS

RESOLUTION NO. 31-13
2013-14 Propane Agreement

Resolution by Supervisor Brown
Seconded by Councilman Rouse
And passed by all board members, 4-0

RESOLVED, to continue purchasing propane in 2013-14 from Blue Flame Gas Co., for \$2.44/gallon.

RESOLUTION NO. 32-13

Uniform Notice of Claims

Resolution by Councilman Meyer
Seconded by Councilman Rouse
And passed by all board members, 4-0

WHEREAS, General Municipal Law 53 requires towns to file a certificate with the Secretary of State designating the Secretary of State as an agent for the service of a notice of claim; and

WHEREAS, General Municipal Law 53 requires the certificate to include the applicable time limit for filing the notice of claim and the name, post office address and electronic mail address, if available, of an officer, person, for the transmittal of notices of claim served upon the Secretary as the town’s agent; and

WHEREAS, pursuant to General Municipal Law 55-e(1)(a), the applicable time limit for the filing of a notice of claim upon a town is 90 days after the claim arises, or in the case of a wrongful death action, 90 days from the appointment of a representative of the decedent’s estate;

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Jackson, County of Washington designates the position of Town Clerk (currently held by Tammy Skellie-Gilbert) to receive notice of claims served upon the Secretary of State by mail at 648 Skellie Road, Salem, NY 12865 or email at townofjackson@gmail.com; and

BE IT FURTHER RESOVLED, that the Town Board hereby directs the Town Clerk to file the required certificate with the Secretary of State informing him or her of the town’s designation and applicable time limitation for filing a claim with the town on or before July 14, 2013, thus making the Town of Jackson eligible to receive from the Secretary of State half of the filing fees paid to the Secretary of State by the person filing the notice of claim.

Roll Call:

Supervisor Brown	Aye
Councilman Meyer	Aye
Councilman Rich	Aye
Councilman Rouse	Aye

Electric Supplier – American Power & Gas contacted the Town Clerk to offer the town a lower supply rate for electricity. National Grid would continue as the utility company. Supervisor Brown will contact the American Power & Gas directly.

COUNTY BUSINESS

Supervisor Brown offered a very brief update on County business.

RESOLUTION NO. 33-13

Work hours credit

Resolution by Councilman Rouse
Seconded by Councilman Meyer
And passed by all board members, 4-0

RESOLVED, to establish a standard eight (8) hour workday for the position of Supervisor and that based on the three (3) month record of activities, a total of 2.11 days worked per month will be reported to NYS Retirement.

RESOLUTION NO. 34-13

Budget Transfer

Resolution by Councilman Rich
Seconded by Supervisor Brown
And passed by all board members, 4-0

RESOLVED, that the following budget transfers be approved:

- \$3,000.00 from A1990.4 Contingent to A1620.4 Town Building Miscellaneous
- \$920.00 from DA5110.4 General Repairs to DA5120.4 Bridges

RESOLUTION NO. 35-13

Payment of Bills 6/5/13

Resolution by Councilman Rouse
Seconded by Supervisor Brown
And passed by all board members,

RESOLVED, that the following bills on Abstract #6 be approved and audited and the Supervisor be authorized to pay said bills from the respective funds:

FUND	BILL #	AMOUNT
General	59-74	\$10,022.57
Highway	102-129	\$17,538.55

The meeting was adjourned at 10:02 pm.

Respectfully submitted,

Tammy Skellie-Gilbert, RMC
Town Clerk