

**Town of Jackson Town Board Meeting  
May 1, 2024**

The Town Board of the Town of Jackson met on May 1, 2024 at 7:30 pm at the Town Hall for the regular monthly meeting.

**PRESENT:**

- Jay Skellie..... Supervisor
- Travis Rea..... Councilman [entered at 7:45 pm]
- Carol Rich..... Councilwoman
- Jennifer VanDeWater..... Councilwoman
- Tim Grogan..... Councilman
- Molly Dixson..... Town Clerk
- Sean Carney..... Highway Superintendent
- Donna Nolan..... Budget Officer

**Also present:** Residents John Pederson, Sharon Dunn, Peggy McLenithan and R. Patrick McLenithan as well as Assessor Christine Matatt and Christine Eldred of the Eagle

**RESOLUTION #46-24**

A motion by Councilman Grogan, seconded by Councilwoman VanDeWater; Resolution passed 5-0, **to accept the April 3, 2024 Town Board meeting minutes as read.**

[Councilman Rea entered at 7:45 pm during the reading of the minutes.]

**State Route 313 Traffic Accident Concerns:** Peggy and R. Patrick McLenithan of 897 State Route 313 were present with concerns about a significant number of accidents happening on their road over the past few years. Peggy believes the issue arises from a lack of adequate signage near the s-turn by their home. As State Road 313 is a state road and thereby maintained by NYS Department of Transportation, Supervisor Skellie advised he would bring the concern to Deb Donahue of Washington County Department of Public Works who will address the concerns with the State.

**RESOLUTION #47-24**

A motion by Councilman Rea, seconded by Councilwoman VanDeWater; Resolution passed 5-0, **to take State Route 313 traffic accident concerns to Deb Donahue at Washington County DPW so she can forward the concerns to NYSDOT.**

**RESOLUTION #48-24**

A motion by Councilwoman Rich, seconded by Councilman Grogan; Resolution passed 5-0, **to approve the Town Clerk & Supervisor Reports for April 2024 as follows:**

Town Clerk Fees to Town	\$346.54
Supervisor Receipts	\$131,983.51

**REPORTS**

**Highway** – Superintendent Carney was present to report on the Department’s activity over the month of April. The department has been getting ready to begin paving for the year. They put 80 ft. of culvert in on Scotch Hill Road and 500 ft. of tile and stone. The dept. has been acquiring blocks to build the salt shed, currently short a few and getting more. Supt. Carney picked up the Town’s new pickup truck and received a quote for a new plow. The old pickup was towed. The Board discussed pricing for paving and CHIPS reimbursement.

**Planning Board Report** – There was no Planning Board report as the Planning Board meeting falls after the Town Board meeting this month.

**Assessor’s Report** – Assessor Christine Matatt was present to report on assessment activity. The Assessors met earlier today, May 1<sup>st</sup>, and will meet again May 4<sup>th</sup>, May 10<sup>th</sup> and May 14<sup>th</sup> with the assessment roll. They have been busy reorganizing files and getting prepared for Grievance Day. They also have been in touch with Washington County Real Property Tax Services to receive training to become certified.

**OLD BUSINESS**

**Town Hall Addition Construction Bid Opening:** As the Town has not received any bids for construction work on the Town Hall storage addition, the Board agreed to extend bid acceptance for the project till next month.

**RESOLUTION #49-24**

A motion by Councilwoman VanDeWater, seconded by Councilwoman Rich; Resolution passed 5-0, **to set the date for the bid opening for construction work on the Town Hall addition to June 5<sup>th</sup>, 2024 and extend bid acceptance till 2:00 pm that day.**

**RESOLUTION #50-24**

A motion by Councilwoman Rich, seconded by Councilman Grogan; Resolution passed 5-0, **to approve Supervisor Skellie to sign the Agreement between the Town of Jackson and ING Civil, Inc., contracting them to complete construction work on the replacement of the Murray Hollow Road brook culvert bridge.**

**RESOLUTION #51-24**

A motion by Councilwoman VanDeWater, seconded by Councilman Grogan; Resolution passed 5-0, **to approve the Audit Committee’s review of the 2023 justice books on April 7, 2024.**

**NEW BUSINESS**

**Pickup Truck Auction:** As the Town recently purchased a new pickup, the old chevy pickup will now be put up for auction. Supt. Carney stated he would like to wait another month to put the truck up for auction on Auctions International, as it will give him time to clean it and prepare it to be sold. Board members agreed to sell the plow with the truck, and will make a motion to put out to bid at the June regular Town Board meeting.

**RESOLUTION #52-24**

A motion by Councilman Grogan, seconded by Councilwoman VanDeWater; Resolution passed 5-0, to **write a letter declaring no objection to the fun run event being held on June 1<sup>st</sup> at Lakota’s Farm on County Route 62. The letter will state the following:**

- **All emergency vehicles must be permitted to get through any location along the course routes regardless of what stage the race is in;**
- **All trash along the course routes must be collected within 24 hours after the end of the day’s event;**
- **The race is not held on a closed course. Runners must be alert to all farm equipment and slow-moving vehicles along the course routes and understand many of these pieces of equipment do not have turn signals. Furthermore, operators may not be able to see cyclists coming from behind their equipment; and,**
- **We also ask that runners be made aware of several Amish families that live in our community who ride our roads on horse and buggy that may have limited visibility towards what may be coming from behind them. Please be cautious and courteous of them and their horses.**

**Exemption of Matters of Local Concern from County Planning Agency Review Agreement 2024 – RESOLUTION #53-24**

A motion by Councilman Rea, seconded by Councilwoman Rich; Resolution passed 5-0.

**WHEREAS**, the Washington County Planning Agency was created by the Washington County Board of Supervisors as provided by Article 12 B of the General Municipal Law and §220 of County Law; and

**WHEREAS**, the provisions of General Municipal Law Article B, Section 239 l and m (GML 239) require

local municipal bodies in Washington County to submit certain planning and zoning actions to the Washington County Planning Agency for said Agency’s review and recommendation unless excepted by an agreement approved by the municipal body; and the County Planning Agency that such matter is of a local rather than an inter-municipal or county-wide concern; and

**WHEREAS**, it is in the interest of the County and local municipal bodies for a local municipal body to be

able to act on matters of local concern without being bound by the referral requirements of GML 239; and

**WHEREAS**, having such an agreement for exception of matters which are not of an inter-municipal or county-wide concern is not detrimental to the County or the Town of Jackson Town Board; and

**WHEREAS**, the Washington County Planning Agency has established a process for exempting matters and actions of local concern from the referral requirements of GML 239; now, therefore, be it

**RESOLVED**, that the attached agreement entitled “Exemption of Matters of Local Concern from County Planning Agency Review Agreement” shall exempt actions of local concern under this agreement from the referral requirements of GML 239 shall exist between the County Planning Agency and the Town of Jackson Town Board; and be it further

**RESOLVED**, that said agreement shall apply to planning and zoning reviews and actions of the Town of Jackson Town Board; and be it further

**RESOLVED**, that a copy of this resolution with the attached agreement shall be provided to the Washington County Planning Agency; and be it further

**RESOLVED**, that this agreement shall take effect immediately.

**Murray Hollow Road Bridge Project Line of Credit:** Due to the wait time on reimbursement for the Town’s CHIPS program apportionment from June-August and the wait time on reimbursement for the Town’s Bridge NY apportionment that is funding the construction of the Murray Hollow Road bridge, Sup. Skellie stated the Town may need to secure a line of credit from Glens Falls National Bank so cash flow with the Town’s budget does not hit a wall. The line of credit will act as a safety net in case reimbursement is not timely enough.

**RESOLUTION #54-24**

A motion by Councilwoman VanDeWater, seconded by Councilwoman Rich; Resolution passed 5-0, **to open a \$300,000.00 line of credit with Glens Falls National Bank.**

At this time, resident Sharon Dunn requested Norma Skellie’s name be added to the plaque at Town Hall, as she was Town Historian for 40 years. Supervisor Skellie stated we will have to check prices to add names to the plaque. He also added that the Town is looking for a new Historian to take over in July, if anybody is interested.

**Supervisors Report** – At the last County Board of Supervisor’s meeting, there was a presentation on bumping countywide sales tax to 8%. There are currently 3 counties in the state without 8% sales tax, Washington, Saratoga and Warren. The adjustment of sales tax will lower property tax money for several years. Councilman Grogan expressed concern that the bump in sales tax may disincentivize

people from shopping in our County. Supervisor Skellie stated that online shopping has helped with County sales tax.

**RESOLUTION #55-24**

A motion by Councilman Grogan, seconded by Councilman Rea; Resolution passed 5-0, **to approve the following budget transfer:**

- A1990.4 Contingent – ~~A1320.4 Auditing~~ A1330.4 Budget Officer for \$250.00 to purchase envelopes.

**RESOLUTION #56-24**

A motion by Councilman Grogan, seconded by Councilwoman VanDeWater; Resolution passed 5-0, **to approve the payment of the following bills as audited on May 1<sup>st</sup>, 2024, Abstract #5 and authorized the Supervisor to pay said bills from the respective funds:**

FUND	BILL #	AMOUNT
General	44-52	\$4,461.12
Highway	62-81	\$21,656.39
ARPA	2-4	\$12,124.49

**RESOLUTION #57-24**

A motion by Councilwoman VanDeWater, seconded by Councilman Grogan; Resolution passed 5-0, **to adjourn at approximately 8:53 pm.**

The meeting was adjourned at 8:53 pm.

Molly Dixon, Town Clerk

[\\*Amendments in Tracking](#)