

**TOWN OF JACKSON
PLANNING BOARD MEETING
May 7, 2019**

The Town of Jackson Planning Board met on Tuesday, May 7, 2019 at the Town Hall at 7:00 pm for the regular monthly meeting with the following people in attendance:

Board members:

- Noel Hanf, Chairman
- Irene Headwell
- Mark Mahoney
- Amy Maxwell
- Cheryl Record (absent)
- Nick Rowland
- John Tully

Others present:

- Don Albrecht
- Mike Durrin
- Joe & Susan Murray

MINUTES

A **motion** was made by Maxwell, seconded by Rowland to approve the April 2, 2019 meeting minutes as written. Motion carried in favor 6-0.

CHARLES J. HAYES, JR.

Surveyor Don Albrecht was present serving as Designated Agent for CJ Hayes who owns property at 2337 State Route 22 (tax map 248.-1-28). Mr. Hayes would like to create a new lot of 41.12 acres from his 47.32-acre parcel. The new lot would contain the woods west of his residence which is located in the northeast corner of the parcel. Currently, there are two driveway entrances to Mr. Hayes home. The 50-foot road access to the wood lot will be located at the southern entrance. A common driveway easement has been established so that Mr. Hayes may continue to use that entrance. Mr. Hayes has a potential buyer for the wood lot who plans to use it for hunting. Mr. Hayes plans to retain the remaining 6.20 acres where his house is located.

The Board reviewed part I of the SEQR and completed part II.

A **motion** was made by Tully, seconded by Mahoney to classify the project an unlisted action. Motion carried in favor 6-0.

Roll Call:

Noel Hanf	Aye	Amy Maxwell	Aye
Irene Headwell	Aye	Nick Rowland	Aye
Mark Mahoney	Aye	John Tully	Aye

A **motion** was made by Tully, seconded by Headwell to give the project a negative declaration. Motion carried in favor 6-0.

Roll Call:

Noel Hanf	Aye	Amy Maxwell	Aye
Irene Headwell	Aye	Nick Rowland	Aye
Mark Mahoney	Aye	John Tully	Aye

A public hearing will be scheduled for Tuesday, June 4, 2019 at 7:00 pm. The Clerk will mail letters to the adjacent property owners.

MICHAEL & DEBORAH DURRIN

Marc Durrin, son of Mike and Deborah Durrin, was present serving as Designated Agent for his parents who own property at 67 Sutherland Road (tax map 240.-4-17). The Durrins wish to subdivide their 65.7-acre parcel using Sutherland Road as the new boundary to divide the lots. A new lot of 7.7 acres will be located on the east side of Sutherland Road and abuts their son, Marc's waterfront property. It's the Durrins intent to convey the 7.7 acres to Marc who has no plans at this time to develop the lot. The remaining 58 acres on the west side of Sutherland Road where the Durrins home is located expects to remain unchanged.

The surveyor will be asked by Mr. (Marc) Durrin to identify the lots and correct the numbering in the map's NOTES.

The Board reviewed part I of the SEQR and completed part II.

A **motion** was made by Tully, seconded by Headwell to classify the project an unlisted action. Motion carried in favor 6-0.

Roll Call:

Noel Hanf	Aye	Amy Maxwell	Aye
Irene Headwell	Aye	Nick Rowland	Aye
Mark Mahoney	Aye	John Tully	Aye

A **motion** was made by Tully, seconded by Headwell to give the project a negative declaration. Motion carried in favor 6-0.

Roll Call:

Noel Hanf	Aye	Amy Maxwell	Aye
Irene Headwell	Aye	Nick Rowland	Aye
Mark Mahoney	Aye	John Tully	Aye

A public hearing will be scheduled for Tuesday, June 4, 2019 at 7:05 pm. The Clerk will mail letters to the adjacent property owners.

DAVENPORT/MURRAY SITE PLAN REVIEW

Joe and Susan Murray were present serving as Designated Agents for Gary and Sarah Davenport who own property 2919 State Route 22 (tax map 231.20-2-15). The Murrays are planning to purchase Davenports property which was the former Jackson Variety Store. The building was once a commercial building. In 2012, it became a multi-use building when a residential space was added to the west side of the building. In recent years, it's been categorized as only a residence, however the Murrays would like to live in the residence and have their antique store in the front of the building that faces State Route 22. The Board reviewed part I of the SEQR and completed part II.

A **motion** was made by Tully, seconded by Rowland to classify the project an unlisted action. Motion carried in favor 6-0.

Roll Call:

Noel Hanf	Aye	Amy Maxwell	Aye
Irene Headwell	Aye	Nick Rowland	Aye
Mark Mahoney	Aye	John Tully	Aye

A **motion** was made by Tully, seconded by Rowland to give the project a negative declaration. Motion carried in favor 6-0.

Roll Call:

Noel Hanf	Aye	Amy Maxwell	Aye
Irene Headwell	Aye	Nick Rowland	Aye
Mark Mahoney	Aye	John Tully	Aye

As part of the site plan review procedures, the Clerk had mailed letters to the adjacent property owners two weeks earlier to make them aware of the project. There was no response from anyone. The Board decided that a public hearing would not be needed for this project.

A **motion** was made by Headwell, seconded by Mahoney to approve the Davenport Site Plan Review project. Motion carried in favor 6-0.

OTHER TOPICS

- A discussion was held regarding the Town's dilemma of no one wanting to run for the two seats that will be available in 2020. Mahoney would prefer that the Town continue to have a three-person assessor team. He's concerned that a sole assessor would have too much power over property assessments. At the May 1st Town Board meeting, the Board passed a resolution to draft a local law to change to one-person, sole appointed assessor. The draft law will be available for review by the June 5th Town Board meeting.
- The Clerk obtain a link from Ashley Zinn, Washington County Public Safety Coordinator for the online sexual harassment training that all hired staff, and elected and appointed officials must complete.

NEXT MEETING: Tuesday, June 4th at 7:00 pm

Adjourned at 8:46 pm

Respectfully submitted,

Tammy Skellie-Gilbert
Planning Board Clerk