

**TOWN OF JACKSON
PLANNING BOARD MEETING
February 5, 2019**

The Town of Jackson Planning Board met on Tuesday, February 5, 2019 at the Town Hall at 7:00 pm for the regular monthly meeting with the following people in attendance:

Board members:

- Noel Hanf, Chairman
- Irene Headwell
- Mark Mahoney
- Amy Maxwell
- Cheryl Record
- John Tully

Others present:

PLANNING BOARD MEMBERS

Towards the end of December, Planning Board members Jamie Nolan and Doug Gordon submitted resignations effective December 31, 2018 due to a change in their residencies. At the December 28th year-end Town Board meeting, Amy Maxwell was appointed to fill Jamie Nolan's remaining two-year term.

Prior to the start of this meeting, the Clerk swore in Noel Hanf for a second term and Amy Maxwell. We're fortunate to have Chairman Hanf continuing to provide leadership and are thrilled to welcome Amy Maxwell to the team!!

MINUTES

A **motion** was made by Tully, seconded by Mahoney to approve the December 4, 2018 meeting minutes as written. Motion carried in favor 5-0 with Maxwell abstaining.

**PETER CALABRESE – COMMUNITY SOLAR
(in partnership with Monolith Solar Associates, LLC)**

The Calabrese/Monolith application remains incomplete. The last time Andrew Peterson, Designated Agent, attended a meeting was September 11, 2018 at which time he told the Board he would send the remaining items needed for a complete application by September 18, 2018. The items were never received. With each subsequent meeting (October 2nd, October 30th and December 4th), he would tell Clerk when she contacted him that Monolith was not yet ready. At the December 4th meeting the Board requested that the Clerk send a letter updating Monolith of where the application was in the site plan review process and remind them of which items still need to be submitted. The Clerk sent the letter dated December 19, 2018 requesting a response by January 3, 2019. By the January 8, 2019 the Clerk had not received a response. With no projects to review, the meeting was cancelled.

By mid-January, the Clerk had learned that Mr. Peterson was no longer employed by Monolith. She contacted property owner Peter Calabrese to determine what, if any, information he had about the

project. He shared what he had learned via the *Albany Business Review* stating that Monolith was experiencing financial difficulties. In addition, he learned through communicating with Monolith that they had not been transparent about the details of his project.

After some discussion, a **motion** was made by Mahoney, seconded by Record to disapprove the Peter Calabrese Community Solar site plan review application based on a lack of timely compliance. The motion carried 6-0. A denial letter will be written and sent to Monolith with a copy to Mr. Calabrese.

COMPREHENSIVE PLAN

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The Board discussed updating the draft comprehensive plan dated March 4, 2014. Back in December the Clerk had sent a list of updates with possible goals to include in the plan. The Chairman asked the Board to brainstorm other goals prior to the March meeting. In addition, it was suggested that a joint training be offered in Jackson for the Planning and Town Boards, and to ask Patricia (“Trish”) Burke to facilitate a topic specific to Jackson’s needs.

UPCOMING DATES:

Friday, March 1st – Annual Volunteer Dinner RSVP to Tammy by February 22nd
Tuesday, March 5th at 7:00 pm

Adjourned at 8:25 pm

Respectfully submitted,

Tammy Skellie-Gilbert
Planning Board Clerk